

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION  
REGULAR MEETING  
May 20, 2013  
MINUTES**

The regular session of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by Board Member Ms. McGivney at 6:01 p.m. in the Auditorium at the J.P. Case Middle School.

**Members Present**

Robin Behn	Justine Levine
Bruce Davidson	Laurie Markowski**
Anna Fallon*	Doris McGivney
Marianne Kenny	Dennis Copeland***

**Members Absent**

Patrick Larmore

**\*arrived at 6:03 p.m.**

**\*\*arrived at 6:09 p.m.**

**\*\*\*arrived at 6:02 p.m.**

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

**Personnel & Litigation**

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

On the motion of Ms. McGivney, seconded by Dr. Levine, the meeting was adjourned, unanimously viva voce, at 6:01 p.m. to executive session in Room D111.

The Board returned to public session at 7:11 p.m. in the Auditorium.

On the motion of Ms. McGivney, seconded by Ms. Behn, minutes of the Executive Session on May 6, 2013 were approved viva voce.

On the motion of Ms. McGivney, seconded by Ms. Fallon, minutes of the Regular meeting on May 6, 2013 were approved viva voce.

**BOARD RECOGNITIONS**

The Board of Education recognized winners of two district contests.

First, we congratulated the students who submitted winning entries in this year's "What It Means to Be Green" contest, sponsored by our district's Green Committee. Students were invited to take part in the contest that celebrated and promoted great "green" ideas, activities and efforts. Students were asked to design a recycled t-shirt with themes and ideas about what it means to be green. Prizes were awarded, thanks to Ameresco, our district's Energy Savings Consultant. The prizes were \$50 iTunes gift cards for students in Kindergarten through Grades 8. We congratulated our winners! The students were called up individually and received a certificate of recognition from Mr. Nolan.

Kindergarten	Connor Stager	Robert Hunter
Grade 1	Annemarie Thompson	Robert Hunter
Grade 2	Emily Golembiewski	Robert Hunter
Grade 3	Gavin Stager	Robert Hunter
	Christina DeSiena	Copper Hill
Grade 4	Laura Robinson	Copper Hill
	Matthew Shen	Robert Hunter
Grade 6	Corey Hartung	Reading-Fleming
Grade 8	Sofia Bores	J.P. Case

Also, we congratulated the students who submitted winning entries in this year's Safety Poster Contest, sponsored by our district's Safety Committee. Students were invited to submit posters with ideas about school visitor safety. The students received \$50 I-Tunes Gift Cards. We congratulated our winners! The students were called up individually and received a certificate of recognition from Mr. Nolan.

Kindergarten	Alexa Sprinitis	Copper Hill
Grade 1	Ethan Squire	Francis A. Desmares
Grade 2	Amanda Dolce	Copper Hill
Grade 3	Leah Kenny	Copper Hill
Grade 4	Catalina Videla	Francis A. Desmares
Grade 5	Grace Carey	Reading-Fleming
Grade 6	Corey Hartung	Reading-Fleming
Grade 7	Yang Ou	J.P. Case
Grade 8	Ryan Lisiewski	J.P. Case

The Board took a 5 minute break to take pictures with all of the contest winners.

#### CITIZENS ADDRESSED THE BOARD

None

#### SUPERINTENDENT'S REPORT

The Demographic Report Presentation by Ross Haber Associates has been moved to the June 3<sup>rd</sup> Board Meeting. There was a personal emergency. Mr. Nolan shared that he, Ms. Markowski and Ms. McGivney, attended the Board Certification ceremony. Ms. Markowski then shared the plaque and the resolution with the Board. Ms. McGivney also noted she was delighted to receive this recognition.

#### REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of March 2013 and further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2012-2013.

I, Stephanie Voorhees, School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of March 31, 2013. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of school year 2012-2013.

On the motion of Ms. McGivney, seconded by Ms. Markowski, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of March 2013:

Aye:	Ms. Behn	Dr. Levine	Nay:	0	Abstain:	0
	Mr. Davidson	Ms. Markowski				
	Ms. Fallon	Ms. McGivney				
	Dr. Kenny	Dr. Copeland				

#### PERSONNEL

The next meeting will be May 21, 2013.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations and Leaves of Absence

**All Personnel items were approved under one motion made by Ms. Markowski, seconded by Ms. Behn.**

1. Approval was given to accept the resignation of Michael Caiazzo, Grade 4 Teacher at Robert Hunter School, effective June 30, 2013.
2. Approval was given for Christopher Crowell, Kindergarten Teacher at Francis A. Desmares School, to take an unpaid leave of absence for the 2013-2014 school year for the purpose of professional development.
3. Approval was given to increase Reparata Skove, .4 Health & Physical Education Teacher at Copper Hill School, to .5 Health & Physical Education Teacher at Copper Hill School, effective September 3, 2013. Salary to be \$48,080.
4. Approval was given to increase Cassandra Kiesling, .9 Music Teacher at Francis A. Desmares School, to full-time (1.0) Music Teacher at Francis A. Desmares School, effective September 3, 2013. Salary to be \$49,270.

Ms. Behn stated she was pleased Ms. Kiesling has been increased to a full time teacher. She stated that Ms. Kiesling is an amazing teacher for the music program.

5. Approval was given to amend the motion of April 22, 2013:

for Misti Meyer, Grade 7 Language Arts Teacher at J.P. Case Middle School, to take an unpaid medical leave from May 13, 2013 to June 28, 2013.

to read:

for Misti Meyer, Grade 7 Language Arts Teacher at J.P. Case Middle School, to take an unpaid medical leave (**FMLA**) from May 13, 2013 to June 28, 2013.

6. Approval was given to transfer Therese Squicciarini from .5 Resource Center Teacher to full-time (1.0) Resource Center Teacher at J.P. Case Middle School, effective September 3, 2013. Salary to be \$49,895 with a Bachelor's degree on Step 5 of the 2013-2014 teachers' salary guide.
7. Approval was given for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Rynearson	Danielle	RH	Kindergarten/ Project Achieve	Disability Leave Family Leave/NJ Paid Childcare Leave	September 3, 2013-October 10, 2013 October 11, 2013-January 2, 2014 January 3, 2014-March 28, 2014

8. Approval was given to amend the motion of January 7, 2013:

for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
c.	Chardoussin	Katie	RFIS	LLD	Disability Leave Family Leave/NJ Paid	April 22, 2013-May 17, 2013 May 20, 2013-June 28, 2013

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
c.	Chardoussin	Katie	RFIS	LLD	Disability Leave Family Leave/NJ Paid	April 22, 2013- <b>May 21, 2013</b> <b>May 22, 2013</b> -June 28, 2013

9. Approval was given to transfer the following certified staff members for the 2013-2014 school year:

Item	Last Name	First Name	From/Location	To/Location
a.	Wright	Amy	Reading-Fleming/Copper Hill	Reading-Fleming/J.P. Case
b.	Mykulak	Maria	Barley Sheaf/J.P. Case	Copper Hill

10. Approval was given for the following staff members to take days without pay, for personal reasons:

Item	Last Name	First Name	Location	Date(s)
a.	Pfluge	Kevin	Desmares	6/5/2013
b.	Hess	Lucille	Copper Hill	5/24/2013
c.	Davis	Lisa	Copper Hill	5/24/2013

#### Non-Certified Staff – Appointments, Resignations & Leaves of Absence

11. Approval was given to employ Kathy Carnovale as Payroll Secretary, for the 2012-2013 school year, effective upon fingerprint clearance. Salary to be \$45,144 prorated based on Step 1 of the 2012-2013 12-Month Secretarial Guide. Health exam required.
12. Approval was given to employ Kathy Carnovale as Payroll Secretary, for the 2013-2014 school year, effective July 1, 2013. Salary to be \$46,392 based on Step 1 of the 2013-2014 12-Month Secretarial Guide.

#### All Staff – Additional Compensation

13. Approval was given to employ or confirm the employment of the following staff members for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Greenbaum	Amy	FAD	Spring Concert	2/hrs.	\$29.80/per hour
b.	Goldman	Jill	FAD	Spring Concert	2/hrs.	\$29.80/per hour
c.	Keisling	Cassandra	FAD	Spring Concert	2/hrs.	\$29.80/per hour
d.	Klein	Lea	FAD	Spring Concert	2/hrs.	\$29.80/per hour
e.	Pfluge	Kevin	FAD	Spring Concert	2/hrs.	\$29.80/per hour
f.	Jones	Robert	RH	Spring Concert	2/hrs.	\$29.80/per hour
g.	Marino	Jennifer	RH	Spring Concert	2/hrs.	\$29.80/per hour
h.	Caiazzo	Michael	RH	Spring Concert	2/hrs.	\$29.80/per hour
i.	Bajorek	Jennifer	JPC	CPR/AED-Coach	3/hrs.	\$32.88/per hour
j.	Borawski	Jason	JPC	CPR/AED-Coach	3/hrs.	\$32.88/per hour
k.	Campbell	Kristen	JPC	CPR/AED-Coach	3/hrs.	\$32.88/per hour
l.	Hernandez	Martin	BS	CPR/AED-Coach	3/hrs.	\$32.88/per hour
m.	Marino	Jennifer	RH	CPR/AED-PE Teacher	3/hrs.	\$32.88/per hour
n.	Truncale	Christopher	JPC	CPR/AED-Coach	3/hrs.	\$32.88/per hour
o.	Vita	Matthew	JPC	CPR/AED-Lunch Duty	3/hrs.	\$32.88/per hour
p.	Cuccaro	Lisa	CH	Substitute Transportation Aide	20/hrs.	\$20.55/per hour
q.	Klein	Lea	FAD	ESL Summer Program Training	1.75/hrs	\$32.88/per hour
r.	Weil	Meredith	FAD	Write Media Center Curriculum	15/hrs	\$32.88/per hour

14. Approval was given to employ or confirm the employment of the following staff member for additional compensation during 2013-2014 school year:

Item	Last Name	First Name	Location	Purpose	Max. # of Hours	Rate
a.	Klein	Lea	FAD	ESL Summer Program	24	Hourly not to exceed \$40

15. Approval was given to amend the motion of February 25, 2013:

employ or confirm the employment of the following staff members for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
s.	Fisher	Michelle	RH	Family Science	12/hrs	\$32.80/hr.
t.	DiBetta	Crystal	RH	Family Science	12/hrs	\$32.80/hr.

to read:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Fisher	Michelle	RH	Family Science	12/hrs	<b>\$32.88/hr.</b>
b.	DiBetta	Crystal	RH	Family Science	12/hrs	<b>\$32.88/hr.</b>

16. Approval was given to accept the settlement agreement number –AR-2010-05, as attached.

#### Substitutes

17. Approval was given to employ the following applicants as Substitutes for the 2012-2013 school year pending fingerprinting:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	Dyer	MaryLu	Teacher, Teacher Assistant, Library Clerk	Substitute Certificate Renewal
b.	Agüero	Orietta	Teacher, Teacher Assistant, Secretary	Elementary School Teacher in Grades K-5-CE
c.	Colon	Stacy	Teacher, Teacher Assistant, Library Clerk, Cafeteria Aide, Secretary	Substitute Certificate
d.	Madlinger-Heller	Patricia	Teacher, Teacher Assistant, Library Clerk, Cafeteria Aide	Substitute Certificate
e.	Sullivan	Kevin	Teacher, Teacher Assistant	Substitute Certificate
f.	Chu-Bennett	Faith	Secretary	N/A

#### Field Placements

18. Approval was given for the following students to observe classes during the 2012-2013 school year:

Item	Last Name	First Name	From	Location
a.	Brancato	Justine	The College of New Jersey	Copper Hill
b.	Miller	Moir	Hunterdon Central High School	Copper Hill

19. Approval was given of the following student teachers for the 2013-2014 school year, pending fingerprinting:

Candidate/College/Univ.	Cooperating Teacher	Location/Position	Dates
Valerie Li/TCNJ	Tamara Hoppe	Robert Hunter/2 <sup>nd</sup> Grade	9/3/2013-12/13/2013
Allison Au/TCNJ	Christine Marterella	Robert Hunter/2 <sup>nd</sup> Grade	9/3/2013-12/13/2013

#### Professional Development/Travel

20. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (See Below)	Max. Amt.
a.	Kassick	Joseph	The 2013 Teacher Leader Institute & Leadership Academy, Bethesda, Maryland	June 12-15, 2013	R,M,L,F,O	\$1,675
b.	Goodfellow	Ellen	Ethical Principles in the Practice of New Jersey Mental Health Professionals, Parsippany, NJ	June 12, 2013	R, M	\$225
<b>R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other</b>						

Aye:	Ms. Behn	Dr. Levine	Nay:	0	Abstain:	0
	Mr. Davidson	Ms. Markowski				
	Ms. Fallon	Ms. McGivney				
	Dr. Kenny	Dr. Copeland				

## CURRICULUM

The next meeting will be June 13, 2013.

No report

## FACILITIES/OPERATIONS

The next meeting will be May 29, 2013.

No report

## TRANSPORTATION

The next meeting will be June 12, 2013.

No report

## FINANCE

The next meeting will be June 5, 2013.

**All Finance items were approved under one motion made by Mr. Davidson, seconded by Ms. Fallon.**

1. Approval was given of the attached transfer list from April 16, 2013 to May 15, 2013.
2. Approval was given of the attached bill list for the month of May totaling \$2,371,597.79.

Aye:	Ms. Behn	Dr. Levine	Nay:	0	Abstain:	0
	Mr. Davidson	Ms. Markowski				
	Ms. Fallon	Ms. McGivney				
	Dr. Kenny	Dr. Copeland				

## COUNTY SCHOOL BOARDS ASSOCIATION

No report

## NEW JERSEY SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR

No report

## POLICY

The next meeting will be May 28, 2013.

**All Policy item was approved under one motion made by Ms. McGivney, seconded by Ms. Fallon.**

1. Approval was given for the presentation of the following new policies, for 2<sup>nd</sup> reading and adoption, as attached.
 

2363	Pupil Use of Privately-Owned Technology
9270	Homeschooling
9271	Homeschooled Students Participation in Athletics

Aye:	Ms. Behn	Dr. Levine	Nay:	0	Abstain:	0
	Mr. Davidson	Ms. Markowski				
	Ms. Fallon	Ms. McGivney				
	Dr. Kenny	Dr. Copeland				

## INFORMATION ITEMS

1. Harassment, Intimidation & Bullying Investigations for the 2012-2013 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
Copper Hill	April 4, 2013	4	No	Remedial measures outlined in report
Copper Hill	Not specified Date of Report: April 8, 2013	5	No	Remedial measures outlined in report
Reading-Fleming	April 30, 2013	25	No	None

## MISCELLANEOUS

**All Miscellaneous items were approved under one motion made by Ms. Fallon, seconded by Mr. Davidson.**

1. Approval was given for the Board of Education to hold the following meetings:

Meeting	Date
Planning Board Meeting	June 17, 2013 @ 6:00 p.m.
Board Goal Setting Meeting	July 22, 2013 @ TBA

2. Approval was given to accept the following donation/grant for assemblies and class trips, during the 2012-2013 school year:

Item	Donor	School	Donation	Date	Amount
a.	3M Grant	JPC	For 8 <sup>th</sup> Grade Science Scholarship Award	05/20/13	\$400.00

3. Approval was given to contract with Children's Therapy Services, Inc. to provide physical therapy services effective July 1, 2013 through June 30, 2014 at a rate of \$90.30 per hour for up to a maximum of 65 hours per week.
4. Approval was given to contract with Therapeutic Intervention Services, Inc. to provide occupational therapy services for the 2013-2014 school year, effective July 1, 2013. Fees to be billed at \$87.75 per hour for school-based services, \$100 per hour for home-based therapy and \$345 per student evaluation.
5. Approval was given for Middlesex Regional Educational Services Commission to provide bedside instruction for student #401393 at a rate of \$63 per hour during the 2012-2013 school year.
6. Approval was given to employ Nahed Andraos to serve as translator for Child Study Team meetings during the 2013-2014 school year at a rate of \$30.62 per hour for up to 25 hours.
7. Approval was given for Pediatric Workshop to provide physical therapy services during the 2013-2014 school year for out-of-district student #501973 as per attached contract.

Aye: Ms. Behn                      Dr. Levine                      Nay: 0                      Abstain: 0  
       Mr. Davidson                Ms. Markowski  
       Ms. Fallon                  Ms. McGivney  
       Dr. Kenny                  Dr. Copeland

## CORRESPONDENCE

An anonymous letter was received.

## OLD BUSINESS

The Board evaluation is to be completed before the June 17<sup>th</sup> meeting.

## NEW BUSINESS

None

## CITIZENS ADDRESS THE BOARD

None

ADJOURN

On the motion of Mr. Davidson, seconded by Ms. Markowski, the meeting was adjourned at 7:43 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees  
Business Administrator/Board Secretary

Upcoming Board Meetings

June 3- Ethics Discussion, 7 p.m.:

Teacher Evaluation Pilot Presentation, Dr. Suchorsky & Ms. Howell

Project-Based Learning Presentation, Mr. Castellano & Team

June 17- Board Self-Evaluation, 6 p.m.:

Response to Intervention Presentation by Dr. Carol Baker

July 22- Goal Setting, TBA

August 26

September 9

September 23

October 7

October 21

November 4

November 18

December 2

December 16